

# Accommodation Agreement for Eastwest Residential Students

Kia ora and welcome to Eastwest College residential campus. Here at Eastwest we take very seriously the pastoral care of both our domestic and international students. We adhere to the Education (Pastoral Care of Tertiary And International Learners) Code of Practice 2021.

We are very pleased to be able to offer you our well-maintained and well-furnished accommodation units. Our desire is that your stay on campus will be comfortable and that our units will provide an environment where you feel “at home”, safe and have access to all you and your family needs to live and study well.

PLEASE ENSURE YOU HAVE READ AND UNDERSTOOD THE INTRODUCTION AND FINANCE SECTION OF THE COLLEGE HANDBOOK BEFORE SIGNING THIS AGREEMENT.

## Information

1. Housing is allocated prior to arrival at college. Needs of students and families is taken into consideration during the process of allocation. The college residential host is available to discuss any needs or concerns that students may have regarding accommodation.
2. Towards the end of each semester the residential host will inform all students of any accommodation moves that may need to take place to accommodate in-coming students.
3. Any health and safety concerns in the units or campus should be reported to the site manager.
4. Any complaints regarding college accommodation should be lodged with the residential host who will seek to address the complaint and will log them in the college’s accommodation complaints log.
5. College staff members have the right to enter a student’s room without permission for health and safety reasons only.

## Expectations

1. Our desire is that all students have a good experience of living on campus. Please refer to the requirements outlined in point (46) of the community life section in the college handbook.
2. We acknowledge that cross-cultural living can cause misunderstandings to arise. Students are asked to contact their care group staff leader or the pastoral care dean for help and support with conflict resolution if needed.
3. Accommodation is equipped with cooking facilities and kitchen equipment. International students have all linen/towels provided as described in the acceptance information. All students must replace any kitchen equipment and linen/towels damaged or lost.
4. We have a policy of no smoking of any substances on site. No alcohol is permitted in any public area. Drunkenness is prohibited. Please refer to point (48) of the community life section in the college handbook.
5. Each unit has a schedule for regular cleaning. Students must follow the cleaning schedule and comply with flat inspections each semester. Cleaning products are provided.
6. For information on bonds, fees refund policy, penalties, complaints and disciplinary process, please refer to the finance section of the college handbook.

Thank-you and may your time living on campus be one of new friendships, personal growth and great memories. We are so pleased you are part of our Eastwest whānau. Kia kaha!

By signing below, the student acknowledged that he/she has read and understood the Accommodation Agreement and agree to abide by the Code, the policies and regulations of Eastwest College:

Signature of student: .....

Date: .....

Name: .....